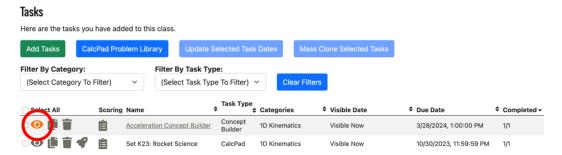
### **Viewing Student Progress**

There are several methods of viewing student progress (and scores) in Task Tracker.

### Method 1 - the Task Page

Our recommended method involves viewing scores for an assignment on the **Task** page. To do so, navigate to the **Class** page. You will see a **Task Table** with a list of assignments. Tap on the **View** button (eyeball) to open the **Task** page for that assignment.



Once the assignment opens, scroll down to the **Student Progress** section. We like tapping on the **Activity View** tab. Student scores and details for each part of the assignment are shown in Activity View. Different features show different types of details. Concept Builder and Science Reasoning Center tasks will display the progress for each individual part of the assignment. Minds On Physics missions and Concept Checkers will display the progress for each question group. And CalcPad assignments display progress on each problem. A trophy indicates successful completion of a part, a question group, or a problem.

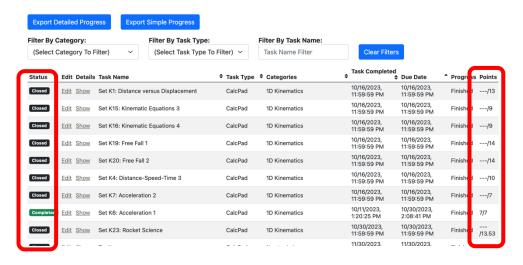


Different details can be found in the **Quick View** tab. The score on the assignment is shown in the first column. Subsequent columns show how that score was earned. **Completion** points (if you used them) show points earned for completing all the requirements of the assignment. The **Late Penalty** column shows any deduction for parts completed after the due date. The **Activities** column shows any points earned for completing Questions, Problems, or Parts of the assignment. The **Bonus Sections** column displays any bonus points earned on sections that you did not require but allowed as bonus points. The **Full View** tab shows time-stamped information about when students completed specific questions, problems, or parts of the assignment. CalcPad assignments include a fourth tab – **Feedback View**. Feedback View provides aggregated data for all students on individual problems in the assignment. You can view the class averaged values for the number of attempts on each problem, the number of students completing the problem, the number of students using the maximum number of attempts, the number of students who never attempted the problem, etc.

The Task page for an assignment provides the most amount of detail for teachers wishing to view score and progress information. Depending on the need, there are other methods of viewing scores and progress.

## **Method 2 – the Personal Progress Page**

Every student has a **Personal Progress** page. Navigate to the **Class** page. Scroll to the bottom where the student names are listed. Tap on the **View** button (eyeball) next to a student's name. A **Personal Progress** page opens that displays all assignments assigned to a student. The first column shows the Status for each assignment; a Completed status indicates that the assignment was completed before it's due date/closure date. The last column of the table shows the points earned on each assignment.



There is a **Hide/Show** button next to every assignment. Tapping on the **Show** button will provide expanded details regarding the assignment. The details will be different for different

task types. The questions, problems, or assignment parts will typically be listed. The Activity Completed column use a time stamp to indicate whether the question or activity part has been completed. A missing time stamp means it was not completed.

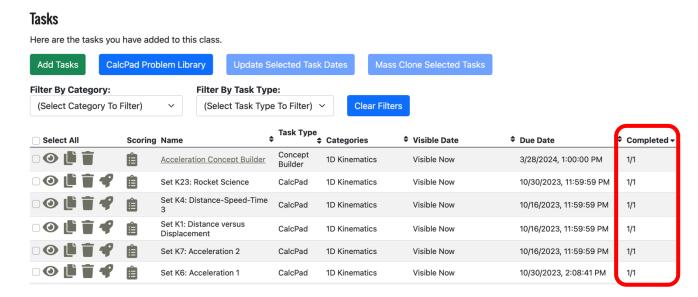


The **Personal Progress** page was designed to allow teachers or case managers of SpED students to provide score overrides and due date extensions. The **Edit** button in each assignment's row can be tapped to open a screen where score and date adjustments can be made.

Other methods of progress data are less specific but more readily accessible. These are described below.

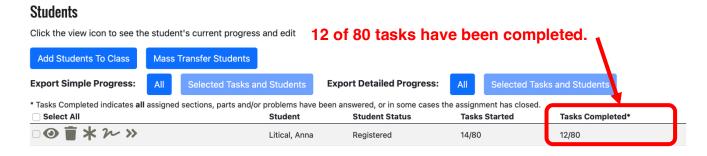
### **Method 3 – the Class Page (Task Table)**

Navigate to the **Class** page. You will see a **Task Table** with a list of assignments. The last column indicates the number of students in the class that have completed each assignment.



# **Method 4 – the Class Page (Student Roster)**

Navigate to the **Class** page. Scroll to the bottom where the students are listed. In the last column, the total number of tasks completed, and the total number of tasks assigned is shown in the last column for each student.



#### **Grade Exports**

Task Tracker also allows you to export grades for selected students and selected assignments in a spreadsheet format. **Grade Exporting** is discussed in a separate document.