

# Purchasing a Concept Builder Subscription Plan

1. Go to the **Store** at The Physics Classroom. The link to the **Store** can be found in the left-side navigation column of nearly every page on the website.  
**<https://www.physicsclassroom.com/Store>**
2. Once at the **Store**, tap on the link titled **Task Tracker Subscription for Concept Builders**.
3. Choose from among the three subscription types. Note that the third type - **Customized Plan** - is very rare and saved for extremely specialized situations. So you will essentially be selecting either an **Individual Teacher Plan** or a **Group Plan**.
4. If selecting an **Individual Teacher Plan**, select the specific *size* from the pull-down menu. Click on **Add to Cart**.  
  
If selecting a **Group Plan**, enter the number of teachers (must be 2 or greater) who will be part of the plan and the number of students that will be in those teachers' classes. Click on **Add to Cart**.
5. Your selection will be shown in the **Cart**. If certain of your choice, click on the **Next** button. Otherwise, click on the Trash can (**Remove** icon) and start over.
6. You will now provide Billing Information in four separate steps. Begin by filling out your Billing Contact and Address information (Step 1 of 4). Click on the **Next** button when complete. Make sure your email is correct.

## Task Tracker Subscriptions

There are three subscription types to select from.

1. You can select an **Individual Teacher Plan** (Plans A - F) that suits your needs.
2. You can select a **Group Plan** that allows you to create a multi-teacher subscription (great for schools or school districts). Each teacher will still have their individual classes, independent of the others.
3. If you have a special need, you can [contact us](#) to discuss creating a **Customized Plan** for your needs. These are likely rare, but we want to leave room for such situations. If we come to an agreement, we will create a custom plan and provide you with a special Code which you can enter below to complete the order.

Plan Code	# Teachers	# Students	Cost
Plan A	1	15	\$25.00 USD
Plan B	1	60	\$50.00 USD
Plan C	1	90	\$75.00 USD
Plan D	1	120	\$100.00 USD
Plan E	1	150	\$125.00 USD
Plan F	1	180	\$150.00 USD

## Step 1 of 4: Billing Address

### Billing Contact

First name:\*

Last name:\*

Email:\*

Phone number:

[Back](#)

### Billing Address

Address line:\*

e.g. street address, P.O. box, c/o

Address line 2:

e.g. apartment, suite, unit, building

City:\*

Postal code:\*

Country:\*

[Next](#)

- On the **Payment Method** screen (step 2 of 4), select your method of payment. There are three options - **Credit Card**, **PayPal Transfer**, and **Purchase Order** (for US Schools only). Credit Card payments are processed through our PayPal portal. So if electing to pay by Credit Card, select PayPal from the pull-down menu.
- Examine your Order Summary (step 3 of 4). If it is correct, then click on the **Order Now** button. Otherwise, click on the **Back** button to make changes.

**Step 3 of 4: Order Summary**

<b>Payment Method</b>		Ed Jucator 7777 Physics Drive Newton, Massachusetts 12345 USA		
PayPal				
Item	Additional Information	Qty	Unit Cost	Total
Subscription	Plan Name: Plan D Max Teachers: 1 Max Students: 120 Period: 8/1/2020 - 7/31/2021	1	\$100.00	\$100.00
				Total Cost: \$100.00

### PayPal Method of Payment (1st of 2 alternatives)

- If you had selected PayPal from the pull-down menu, you will be taken to the PayPal Payment Gateway. At that point, you have the option to ...

- Log In to a PayPal** account and pay with your PayPal funds, or...
- Select **Pay with Debit or Credit Card** (see button near bottom of the page).

Choose from these two options and complete the payment process. You will receive a few emails from store@physicsclassroom.com. If you have never had an account with us, one of the emails provides a temporary password for first time log in. Another email provides directions for the next steps. A final email includes an invoice for your purchase.

**PayPal**

Pay with PayPal

With a PayPal account, you're eligible for free return shipping, Purchase Protection, and more.

edjucator@gmail.com

Stay logged in for faster purchases [?](#)

**Log In**

[Having trouble logging in?](#)

or

**Pay with Debit or Credit Card**

### Purchase Order Payment (2nd of 2 alternatives)

- If you had selected Purchase Order from the pull-down menu, you will be taken to a page that requests your **School Name** and your **School Purchase Order Number**. If you do not know your PO number, then simply enter *Not Available*. Once completed, a confirmation page appears. The Physics Classroom will review the order and approve it within 24 business hours, allowing you to begin. The process is expedited if you have previously communicated with them regarding your intent to make a payment by Purchase Order.

Order ID: 33  
Payment method: Purchase Order  
Total price: \$25.00

**Purchase Order Details**

School name:

School Purchase Order Number:

**Pay Now**